

Skeffling Parish Council

Minutes of meeting held on 5th April 2022

Present:- Cllr R. Newsam Chair (**RN**) Chair

Cllr J Sizer (**JS**)

Cllr P Payne (**PP**) Vice Chair

Clerk – L Purdon

- 1/ Apology received – Cllr D Gent, Cllr L Payne, Cllr H Wykes
- 2/ Councillors to disclose interests in matters arising – non
- 3/ To confirm Minutes of the meeting held on 1st March 2022 – proposed by **RN**, seconded by **PP**
JS abstaining.
- 4/ Matters arising – to consider any matters arising from the March meeting – **RN** advised he had reported the Damaged bridge on the public footpath and although nothing more has been heard yet, it is being look into. Major Acre – A planning application has still not been received despite the owner advising one was being Submitted weeks ago and this has now been passed on to East Riding of Yorkshire Council to monitor. The Insurance renewal has been paid by cheque.
- 5/ To agree a Schedule of Payments and Statement of Accounts for April – agreed by all. **RN** issued and signed Wages cheque, countersigned by **JS** and given to the Clerk.
- 6/ To receive Clerk and Councillor updates – Clerk reported that we have been notified that the Village Taskforce Will be returning this year in July and want confirmation of who will be available to attend. **PP** advised that The Councillors usually arrange to have a walk round to take notes and photos prior to their visit and it was Agreed to arrange this and also to let the clerk know who will be free for their visit. The papers have been received from P.K.F. Littlejohn for the end of year accounts. **PP** discussed the Asset List He has updated and also the details for information listed on the spreadsheets he has compiled for the Clerk to take to the Auditors.
JS discussed the equipment in the playpark and advised he has found a suitable swing at a cost of approx. £100/130 and the need for the new equipment to be made to the relevant safety standard was discussed at Length. **RN** confirmed he had sourced a similar if not the same one and it was agreed he will place an order. **JS** advised the cost of replacing the wood for the top of the swing frame would be very expensive due to rising Prices and after much discussion it was agreed for him to obtain a price for this in steel with the relevant fittings Etc for the next meeting. **RN** advised he will contact the Village Hall Committee to ask about funding for these Repairs. Councillors agreed to meet at the playpark to discuss the repairs needed.



3.5.22.

7/ To note correspondence received -

South Holderness Streetbeat from Humberside Police
East Riding Governance Review
Outstrays to Skeffling Managed Alignment Newsletter
Right of Way Improvement Plan Survey
Town and Parish Council Meeting dates
East Riding Housing Needs Survey
Joint Local Access Forum Meeting dates
Parish Council Newsletter Yorkshire CCG
East Riding Design Guide
Village Task Force Walkabout dates
East Riding to shape design of neighbourhoods
Standards Committee Meeting Details
ERYC Fast Food Litter Survey
Humberside Police Parish/Town Newsletter
Via Post – Elan City – Offering Road Safety and Urban Communication Solutions i.e. radar speed signs

- 8/ To receive an update on the Bank Account** – Clerk advised that all the documents requested had been sent To the Bank and a meeting held via Zoom had been arranged with **RN, Clerk** and the Bank representative in London. The application had been discussed and information/questions answered by both parties and we were Advised that this will now proceed on for the further cheques needed and will be notified of their decision During the next approx. 8 weeks.
- 9/ To discuss Emergency Plans** – **RN** discussed the need for all Councillors to be present to decide on the content For the Emergency Plan and it was agreed to defer this to the next meeting.
- 10/ To adopt Request for Information Policy** – **RN** discussed the contents of the policy and it was agreed by all To adopt. Proposed by **PP**, Seconded by **RN** and agreed by **JS**. **RN** signed the document.
- 11/ To adopt Retention of Documents Policy** – **RN** discussed the contents of the policy and it was agreed by all to Adopt. Proposed by **RN**, Seconded by **PP**, agreed by **JS**. **RN** signed the document.
- 12/ To adopt Recording at Meeting Policy** – **RN** discussed the contents of the policy and after discussion it Was agreed to defer until all Councillors are present.
- 13/ To adopt Complaints Policy and Procedure** – this document was missed when the previous ones were Emailed to Councillors to read ahead of the meeting so it has been deferred until the next meeting when all Councillors will be present and have had opportunity to read it.
- 14/ A.O.B.** – **JS** discussed the need for security cameras covering the village hall building and play area and after Discussion it was agreed to add this to the next agenda.
RN advised that the next meeting will be the AGM and asked for the Clerk to contact all Councillors to ensure they Will be able to attend and if not a date suitable for all will be agreed.

Meeting closed at 8.40pm

Next meeting 3rd May 2022 or to be agreed